

Agenda
Board of Wahkiakum County Commissioners
Regular Meeting
August 9, 2011
9:30 a.m.

Next Resolution No. 118-11
Next Ordinance No. 152-11

9:30 a.m. **Call to Order**
9:31 a.m. **Flag Salute**
9:32 a.m. **Approval of Regular Meeting Agenda**

9:33 a.m. **Consent Agenda**

All matters listed within the Consent Agenda have been distributed to each member of the Board of Wahkiakum County Commissioners for reading and study, are considered routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- A. **Minutes of August 2, 2011**
- B. **Resolution No. 114-11.** A resolution authorizing the expenditure of funds from the county properties cumulative reserve fund for the payment of vouchers properly chargeable to said fund in the amount of \$2,749.58
- C. **Resolution No. 115-11.** A resolution authorizing the expenditure of funds from the emergency medical services cumulative reserve fund for the payment of vouchers properly chargeable to said fund in the amount of \$481.20
- D. **Resolution No. 116-11.** A resolution authorizing the expenditure of funds from the contingent liabilities cumulative reserve fund for payment of claims related to injury to Harold Karlsvik in the Wahkiakum County Courtroom.
- E. **Resolution No. 117-11.** A resolution authorizing the expenditure of funds from the electronic communications cumulative reserve fund for the payment of vouchers properly chargeable to said fund in the amount of \$4,777.44.
- F. **Voucher Approval - \$41,513.93**

9:35 a.m. **Public Comment** (*public comment is limited to three minutes per person*)

Review Commissioners' Calendars

9:40 a.m. **New Business**

- 1. Special Occasion Liquor Permit – Blanche Bradley Memorial Library Fund Event on August 27, 2011 (object/not object)

9:45 a.m. **Building and Planning Department Staff Report ~ Chuck Beyer**

- 1. Shoreline Permit for a Dock – Applicant: Richard Morris (action)
- 2. Quotes for Ductless Heat Pump – Hanigan Building (action)

10:00 a.m. **Health and Human Services**

- 1. Olmstead Mini Grant – Agreement #1163-30983 ~ Chris Holmes (discussion)
- 2. New Position – Deputy Director ~ Judy Bright (action)

10:10 a.m. **Health and Human Services Advisory Board**

10:30 a.m. **Washington Counties Risk Pool ~ Veryl Hill and David Goldsmith**

Commissioner Reports

Unfinished/Other Business

Executive Session

(The Board may recess into Executive Session to consider employment or dismissal of personnel, to review the performance of a public employee, to consult with legal counsel, to consider the position to be taken in collective bargaining, to consider acquisition or sale of real estate, or other matters per RCW 42.30.110)

Adjournment

Complete copies of the current Board of Commissioners Meeting agenda packets can be viewed at the Board of Commissioners Office.

This meeting is accessible to persons with disabilities. Please call 360-795-8048 if you require special accommodations to participate in this meeting.

WASHINGTON STATE LIQUOR CONTROL BOARD-License Services
1025 E Union - P O Box 43075
Olympia WA 98504-3075

TO: WAIKIAKUM COUNTY COMMISSIONER July 28, 2011

SPECIAL OCCASION # 368100

BLANCHE BRADLEY MEMORIAL LIBRARY FDN
100 MAIN ST
CATHLAMET WA 98612

DATE: AUGUST 27, 2011 TIME: 6 PM TO 8 PM

PLACE: BOB STOCKHOUSE'S FARM (ENCLOSED AREA),
59 W BIRNIE SLOUGH RD, CATHLAMET

CONTACT: CHERYL NELSON 360-795-3636

SPECIAL OCCASION LICENSES

- * License to sell beer on a specified date for consumption at specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine in unopened bottle or package in limited quantity for off premises consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objection to the issuance of the license. If additional time is required please advise.

1. Do you approve of applicant? YES NO
2. Do you approve of location? YES NO
3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? YES NO

| <u>OPTIONAL CHECK LIST</u> | <u>EXPLANATION</u> | | |
|----------------------------|--------------------|------------------------------|-----------------------------|
| LAW ENFORCEMENT | _____ | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| HEALTH & SANITATION | _____ | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| FIRE, BUILDING, ZONING | _____ | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| OTHER: | _____ | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

Board of Wahkiakum County Commissioners

Date: August 3, 2011

By: Chuck Beyer, Building and Planning

Issue:

Richard Morris Shoreline Substantial Development / Conditional Use Permit 2011-2-15, construction of a parking area and private boat dock along West Birnie Slough Road.

Background Information:

Richard Morris submitted a shoreline permit application on June 21, 2011. Wahkiakum Building and Planning sent out the permit packet for SEPA and Shoreline review on June 27, 2011. Comments were received from Dept. of Ecology, Department of Natural Resources, and Wahkiakum Public Works. The Planning Commission reviewed the permit July 28, 2011. The planning commission recommends approval of the permit with an additional condition for Diking District #1 Approval of the parking area.

Recommendation:

Approve Shoreline Permit No. 2011-2-15 per Planning Commission recommendation and conditions.

Alternatives:

- 1) Do not approve.

Financial Impact:

None

Funds Available:

Not applicable

file:cover page

**SHORELINE MANAGEMENT ACT OF 1971
PERMIT FOR SHORELINE MANAGEMENT
SUBSTANTIAL DEVELOPMENT, CONDITIONAL
USE, OR VARIANCE**

- Substantial Development Permit
 Conditional Use Permit
 Variance Permit

Application No. 2011-2-15

Adm. Agency: Wahkiakum County

Date Received June 21, 2011

Approved _____ Denied _____

Date of Issuance _____

Date of Expiration _____

Pursuant to RCW 90.58, a permit is hereby granted/denied to:

Richard E. Morris

(Name of Applicant)

2525 Broadway, #4705, Everett, WA 98201

(Address)

To undertake the following development:

The proposed project is to construct a 10' by 20' parking area on road shoulder; an elevated pier 3' by 25' long; a 3' by 50' access ramp to a 8' by 50' private dock. The dock will be anchored by four 12" by 0.375 steel wall piles driven by a derrick mounted vibratory pile driver.

upon the following property: 423 West Birnie Slough Road; NW1/4 of Section 10, T8N, R6W, W.M.
(Section, Township, Range)

Within Columbia River and/or its associated wetlands.
(Name of Water Area)

The project will be within shorelines of statewide significance (RCW90.03.350)
(be/not be)

The project will be within a Rural Shorelands & Conservancy Aquatic designations.
(Environment)

The following master program provisions are applicable to this development

Dock & Moorage page 48-49; Shoreline Works and Structures pages 83 - 88

(State the Master Program Sections or Page Numbers): If a conditional use or variance, also identify the portion of the master program which provides that the proposed use may be a conditional use, or that portion of the master program being varied.

Development pursuant to this permit shall be undertaken pursuant to the following terms and condition :

****See next page for terms and conditions****

This permit is granted pursuant to the Shoreline Management Act of 1971 and nothing in this permit shall excuse the applicant from compliance with any other federal, state or local statutes, ordinances or regulations applicable to this project, but not inconsistent with the Shoreline Management Act (Chapter 90.58 RCW).

This permit may be rescinded pursuant to RCW 90.68.140(8) in the event the permittee fails to comply with the terms of conditions hereof.

CONSTRUCTION PURSUANT TO THIS PERMIT WILL NOT BEGIN OR IS NOT AUTHORIZED UNTIL THIRTY DAYS FROM THE DATE OF FILING AS DEFINED IN RCW 90.58.140(6) AND WAC 173-14-090, OR UNTIL ALL REVIEW PROCEEDINGS INITIATED WITHIN THIRTY DAYS FROM THE DATE OF SUCH FILING HAVE TERMINATED; EXCEPT AS PROVIDED IN RCW 90.58.140.(5)(a)(b)(c).

(Date)

(Signature of Authorized Local Government)

THIS SECTION FOR DEPARTMENT OF ECOLOGY USE ONLY IN REGARD TO A CONDITIONAL USE OR VARIANCE PERMIT.

Date received by the Department _____ Approved _____ Denied _____

This conditional use/variance permit is approved/denied by the Department pursuant to chapter R.C.W. 90.58.

Development shall be undertaken pursuant to the following additional terms and conditions:

(Date)

(Signature of Authorized Local Official)

PLANNING COMMISSION CONDITION 7/28/11:

1. **Applicant must obtain written approval from Diking District #1 for the design of the parking areas prior to construction. Said approval shall be submitted to Wahkiakum County Building and Planning.**

CONDITIONS OF APPROVAL:

1. The applicant shall obtain all applicable state and federal permits and comply with all state and federal regulations and conditions including observing in water work windows for this water body.
2. The proposed project , as described, does not meet the current private recreational dock definition, WAC 332-30-144 2(a), therefore DNR will require the proponent complete a DNR Aquatic Land Use Authorization application **PRIOR To** beginning any work on State Owned Aquatic lands (SOAL).
3. The proposed start date (September 2011) does not allow adequate time for DNR to review the proponent's Aquatics Land Use Authorization application, review project details, make recommendations or complete an Aquatic Land Use Authorization. This process must be complete **PRIOR TO** beginning any work on SOAL.
4. The following regulations cover the construction practices that shall be observed:
 - a. No construction equipment shall enter any shoreline body of water, except as authorized under the terms of a substantial development permit.
 - b. Vegetation along the water shall be left in its natural condition unless the substantial development permit allows otherwise.
 - c. During construction, care will be taken to assure that waste materials and foreign matter are not allowed to enter the water.
 - d. All fuel and chemicals shall be kept, stored, handled and used in a fashion that assures that there will be no opportunity for entry of such fuel and chemicals into the water.
 - e. Protection from siltation and erosion shall be provided for on all earthworks projects.
 - f. Land being prepared for development shall leave an adequate drainage system to prevent runoff from entering water bodies.
 - g. Side casting of excess road building material into streams will not be permitted.
 - h. All construction debris such as fuel and oil containers and barrels and other miscellaneous litter shall be removed from the shoreline area. No equipment shall be abandoned within the shoreline area.
 - i. Erosion control measures must be in place prior to any clearing, grading, or construction. The control measures must be effective to prevent soil from being carried into surface water by stormwater runoff. Sand, silt, clay particles, and soil will damage aquatic habit and are considered pollutants when discharged to waters of the state.
 - j. Any discharge of sediment laden runoff or other pollutants to waters of the state is a violation of Chapter 90.48, Water Pollution Control, and WAC 173-201A, Water Quality Standards for Surface Water of the State of Washington, and is subject to enforcement action.
 - k. During construction, all releases of oils, hydraulic fluids, fuels, other petroleum products, paints, solvents, and other deleterious materials must be contained and removed in a matter that will prevent their discharge to water and soils of the state. The cleanup of spills should take precedence over all other work on the site.
 - l. All construction debris such as fuel and oil containers and barrels and other miscellaneous litter shall be removed from the shoreline area.
 - m. Proper disposal of construction debris must be on land in such a manner that debris cannot enter Columbia River or cause water quality degradation of state waters.
 - n. All trenches, depressions, or holes created in the intertidal area shall be backfilled prior to inundation by tidal waters.
 - o. All storm water discharges must be constructed in a manner that will not cause scouring on the beach.

PLANNING COMMISSION ACTION

Pursuant to page xii of the Wahkiakum County Shoreline Management Master Program, the Wahkiakum County Planning Commission conducted a public hearing with respect to the attached permit on July 28, 2011. Public Notice of said Hearing was duly published in the Wahkiakum County Eagle on July 14, 2011 and July 21, 2011.

Following said Hearing and Review of the permit application, the Wahkiakum County Planning Commission does take the following official action:

- Recommends approval of the attached permit.
- Recommends denial of the attached permit.
- Adopts the Findings of Fact as contained in the staff report.
- Adopts the Findings of Fact as contained in the staff report, with the following

MODIFICATIONS:

DATED this 28th day of July, 2011 . Joseph R. Irving
(Planning Commission Chairman)

COUNTY COMMISSIONERS' ACTION

Pursuant to page xii of the Wahkiakum County Shoreline Management Master Program, The Board of Wahkiakum County Commissioners did review the recommendations of the Wahkiakum County Planning Commission with regard to the attached permit at an open Public Meeting of said Board on August 9, 2011

The Board of County Commissioners does:

- Approve said permit.
- Deny said permit
- Adopt the Findings of the Planning Commission.
- Adopt the Findings of the Planning Commission except as modified below:

DATED this _____ day of _____, 2011

Chairman, Board of
Wahkiakum County Commissioners

Board of Wahkiakum County Commissioners

Date: August 8, 2011

By: Charles J. Beyer

Issue:

Quotes for a ductless heat pump were requested from three HVAC Contractors on the small works roster.

Renaud was low estimate for a 1.5 ton Split Ductless Heat Pump installed in the amount of \$5051.82.

An alternate bid for a similar Ductless Heat Pump with two indoor units was requested, Entek Corporation was low estimate of \$6393.59 installed.

Background Information:

The existing thru-wall heat pump in the back office of the Hanigan Building has failed. This unit was used to cool and heat most of the County portion of the Hanigan Building.

Quotes for a ductless heat pump system were requested to replace the failed system.

Recommendation:

Review existing quotes and accept low estimate. Enter into contract with contract for the described work.

Alternatives:

Accept low alternate quote for Split Heat Pump System with two indoor units.

Financial Impact:

Low Estimate \$5051.82

Low Alternate \$6393.59.

Funds Available:

CR County Properties – line item would need to be created. No specific line item for Hanigan Building.

Hanigan Building Ductless Heat Pump Quotes

| Contractor | Base Bid | Alternate 1 | Sales Tax | Total |
|-----------------|------------|-------------|-----------|-------------------|
| AGR Enterprises | \$5,509.00 | | \$418.68 | \$5,927.68 |
| | | \$7,846.00 | \$596.30 | \$8,442.30 |
| | | | | |
| | | | | |
| Enteck Corp. | \$4,977.00 | | \$378.25 | \$5,355.25 |
| | | \$5,942.00 | \$451.59 | \$6,393.59 |
| | | | | |
| | | | | |
| Renaud Electric | \$4,695.00 | | \$356.82 | \$5,051.82 |
| | | \$6,490.00 | \$493.24 | \$6,983.24 |

Board of Wahkiakum County Commissioners

Date: 8/1/2011

By: C Holmes

Issue: Signature of DSHS Agreement # 1163-30983 (Olmstead Mini Grant), between DSHS and Wahkiakum HHS.

This cover page can be used to explain an issue, recommend action, give alternatives and identify budget source and budget amounts. This cover sheet is a good resource to use when one is requesting action by the board. It can be found on the county's shared drive on the server. It is named Cover Page.doc

Background Information : This contract would allow Wahkiakum County Mental Health to bill for certain items, services etc. that assist clients to successfully maintain in the community, avoiding re-hospitalization. All items would be for reimbursement for funds expended. All purchases would be pre-approved by DSHS staff to avoid non-reimbursement situations. All purchasing would be done prior to September 30th, 2011. This funding is one time only. There are no penalties etc if funds are not expended.

Recommendation: Sign contract as presented.

Alternatives:





- 1)
- 2)
- 3)

REVIEW ONLY

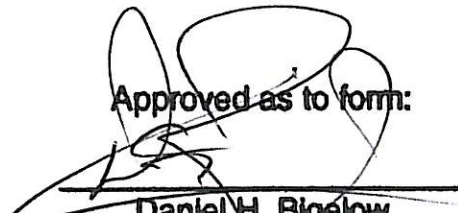
Financial Impact: None, cost would be pass through.

Funds Available: Funds would be expended initially from the Misc. Undesignated line of the MH budget, with \$17,563 budgeted.

REVIEW ONLY

| | | |
|--|---|---|
|  | <p>COUNTY</p> <p>PROGRAM AGREEMENT</p> <p>Olmstead Mini Grant</p> | DSHS Agreement Number 1163-30983 |
| This Program Agreement is by and between the State of Washington Department of Social and Health Services (DSHS) and the County identified below, and is issued in conjunction with a County and DSHS Agreement On General Terms and Conditions, which is incorporated by reference. | | Administration or Division Agreement Number County Agreement Number |
| DSHS ADMINISTRATION Aging and Disability Services Administration | DSHS DIVISION Division of Behavioral Health and Recovery | DSHS INDEX NUMBER 1121 |
| DSHS CONTACT NAME AND TITLE Louie Thadei Program Administrator | | DSHS CONTACT ADDRESS 626 8th Avenue SE, 1st Floor PO Box 45330 Olympia, WA 98504-5330 |
| DSHS CONTACT TELEPHONE (360) 725-2008 Ext: | DSHS CONTACT FAX (360) 725-9960 | DSHS CONTACT E-MAIL louie.thadei@dshs.wa.gov |
| COUNTY NAME Wahkiakum County | COUNTY ADDRESS 42 Elochoman Valley Road Cathlamet, WA 98612- | |
| COUNTY FEDERAL EMPLOYER IDENTIFICATION NUMBER 916001377 | COUNTY CONTACT NAME Elizabeth Dufek | |
| COUNTY CONTACT TELEPHONE (360) 795-8630 Ext: | COUNTY CONTACT FAX (360) 795-6224 | COUNTY CONTACT E-MAIL dufeke@co.wahkiakum.wa.us |
| IS THE COUNTY A SUBRECIPIENT FOR PURPOSES OF THIS PROGRAM AGREEMENT? No | | CFDA NUMBERS |
| PROGRAM AGREEMENT START DATE 7/1/2011 | PROGRAM AGREEMENT END DATE 9/30/2011 | MAXIMUM PROGRAM AGREEMENT AMOUNT Fee For Service |
| EXHIBITS. When the box below is marked with an X, the following Exhibits are attached and are incorporated into this County Program Agreement by reference: <input checked="" type="checkbox"/> Data Security: 6002GD: No Data Security Exhibit <input checked="" type="checkbox"/> Exhibits (specify): Exhibit A - Summary of Services <input type="checkbox"/> No Exhibits. | | |
| The terms and conditions of this Contract are an integration and representation of the final, entire and exclusive understanding between the parties superseding and merging all previous agreements, writings, and communications, oral or otherwise, regarding the subject matter of this Contract. The parties signing below represent that they have read and understand this Contract, and have the authority to execute this Contract. This Contract shall be binding on DSHS only upon signature by DSHS. | | |
| COUNTY SIGNATURE(S)  | PRINTED NAME(S) AND TITLE(S) Lisa M. Marsyla CHAIRMAN, WAHAKIAKUM COUNTY BOARD OF COMMISSIONERS | DATE(S) SIGNED  |
| DSHS SIGNATURE  | PRINTED NAME AND TITLE Michael Rice, Senior Contracts Manager DBHR Contracts | DATE SIGNED |

Approved as to form:


Daniel H. Bigelow
Prosecuting Attorney

8/1/11