

**Minutes  
Board of Wahkiakum County Commissioners  
Regular Meeting  
December 13, 2011**

**Call to Order**

Chair Lisa M. Marsyla called the regular meeting of the Board of Wahkiakum County Commissioners, on December 13, 2011, at 9:30 a.m. in the public meeting room of the Wahkiakum County Courthouse.

Present: Commissioner Lisa M. Marsyla, Commissioner Blair H. Brady, Commissioner Daniel L. Cothren, Clerk of the Board Marsha LaFarge, Public Works Director Pete Ringen, Building and Planning Manager Chuck Beyer, HHS Manager Chris Holmes, Transportation Coordinator Bob Stillings, HHS Deputy Director Chris Weiler, Prosecuting Attorney Dan Bigelow, Auditor Diane Tischer, Undersheriff Mark Howie, and Fair Manager Becky Ledtke.

Others Present: *Wahkiakum County Eagle* Publisher Rick Nelson, Family Health Center Director Dian Cooper, Frank Loomans, Dennis Gordon, Al George, Jerry and Kathleen Hogan, Art Hyland, Suzanne Holmes, Beth Hanson and Julie Nye.

**Flag Salute**

Chair Marsyla led the flag salute.

**Regular Meeting Agenda**

It was M/S by Commissioners Cothren and Brady to approve the Regular Meeting Agenda for December 13, 2011. Carried.

**Consent Agenda**

It was M/S by Commissioners Cothren and Brady to approve the Consent Agenda for December 13, 2011. Carried. The Consent Agenda contained the following items:

- A. Minutes of Special Meeting on December 5, 2011
- B. Minutes of Regular Meeting on December 6, 2011
- C. Resolution No. 166-11. A resolution authorizing the expenditure of funds from the electronic communications cumulative reserve fund for the payment of vouchers properly chargeable to said fund in the amount of \$4,962.49.
- D. Resolution No. 167-11. A resolution authorizing the expenditure of funds from the criminal justice cumulative reserve fund for the payment of vouchers properly chargeable to said fund in the amount of \$3,319.50
- E. Voucher Approval - \$78,746.50

**New Business**

Wahkiakum Community Network

It was M/S by Commissioners Brady and Cothren appointing Tammy Peterson to the Wahkiakum Community Network representing Commissioner District No. 2. Carried.

## **Public Works**

### Call for Bids – Janitorial Services

Public Works Director Pete Ringen stated the board previously rejected the sole bid received for janitorial services because it exceeded the county's budget; therefore, Ringen wants to put this out for bid a second time hoping for better results. It was M/S by Commissioners Cothren and Brady approving the call for bids for janitorial services with bids to be submitted by January 3, 2012, to the Public Works Department with the sealed bids to be opened in the public meeting room at 11:00 a.m. Carried.

### Contract Extension

It was M/S by Commissioners Brady and Cothren authorizing the chair's signature on the contract extension agreement between Wahkiakum County and ABM Janitorial Services with said contract extension to terminate on March 31, 2012. Carried. Ringen stated the scope of work and cost will remain the same.

## **Building and Planning Department**

Building and Planning Manager Chuck Beyer presented his monthly report. In the past month his office has issued several woodstove and insulation permits along with performing inspections on active building permits. The Human Services compound painting project has been completed and the Grays River Valley Center roof and siding repairs are underway. While replacing the siding, the contractor discovered there were some rot issues in the south wall. Beyer explained that moisture had been trapped causing deterioration to the ship lap and face studs. It was agreed to allow Beyer to enter into a change order with the contractor on a time and material basis for the additional repairs. Commissioner Cothren suggested the contractor expand his investigation to the other walls to see if additional repairs will be necessary.

## **Real Property Rights Advisory Board**

### Board Appointment

It was M/S by Commissioners Brady and Cothren appointing Walter Deege to the Real Property Rights Advisory Board representing commissioner district no. 3. Carried.

Art Hyland reported the advisory board has looked into several issues including the county's decision not to take action on the Voluntary Stewardship Program to create local goals and plans to protect critical areas and maintain and enhance the viability of agriculture in our county. At a past meeting, the commissioners felt this was covered under the county's critical areas ordinance. They also discussed the county's real estate electronic transaction (REET) fund; forest trusts and Columbia Land Trust's ownership of Kandoll farm.

## **Wahkiakum on the Move**

### WSDOT Assurances Contract

It was M/S by Commissioners Cothren and Brady authorizing the chair's signature on the federal fiscal year 2012 certifications and assurances for Federal Administration Assistance Program. Carried.

Transportation Coordinator Bob Stillings updated the board on the Wahkiakum on the Move. Stillings indicated the trend for ridership has increased from 2010. Stillings also reported there have been no negative responses since implementing the \$1 fee for out of town trips. This fee does not apply to seniors and children.

Commissioner Marsyla stated she received a call from an elderly resident who was upset about being left off at the McDonalds adjacent to the west side Walmart and having to walk the length of Walmart's parking lot. Stillings stated Walmart has asked them to not enter their parking lot due to congestion. Unlike Fred Meyers, the west side Walmart does not have a designated area for bus drop offs. Stillings advised that the east side Walmart has door service available.

### **Board of Health**

#### Contract with Department of Ecology

It was M/S by Commissioners Cothren and Brady authorizing the chair's signature on Amendment No. 4 to Agreement No. G1000375 between the State of Washington Department of Ecology and Wahkiakum County Health and Human Services. Carried.

### **Human Services Advisory Board**

It was M/S by Commissioners Brady and Cothren appointing Susan Dingethol, Brittney Martin, Julie Nye, Dan Bigelow, Mark Howie (as an alternate) and Cody Hauff (as an alternate) to the Human Services Advisory Board. Carried.

Advisory Board Chairman Suzanne Holmes reported the advisory board has developed a recruiting center to help other advisory boards fill vacancies. They are continuing to work on affordable housing to reduce homelessness by 50%. Holmes stated this has been mandated by the state legislature to take place by 2015. HHS Manager Chris Holmes reported he is still working with an appraiser on some local property they have been interested in. Commissioner Brady suggested they also look at property the county recently confiscated on Puget Island.

### **Family Health Center**

Executive Director Dian Cooper advised that the Wahkiakum Clinic had a \$25,000 deficit as of October 31. Cooper feels this is an anomaly due to end of the month insurance billings. This same trend is showing up in their other clinics and the board is not worried at this time. Cooper reported they are seeing an uptake in patients now that the clinic is fully staffed and stated that Wauna Mill is dropping Kaiser Insurance and going to Blue Cross, so they are anticipating some of the local workers will start coming to the Wahkiakum Clinic.

### **Prosecuting Attorney**

#### Resolution

It was M/S by Commissioners Brady and Cothren approving Resolution No. 168-11, a resolution setting a bond for the assessor at \$5,000. Carried.

**Recess**

Chair Lisa M. Marsyla recessed the regular meeting at 11:20 a.m. to enter into an executive session to discuss a personnel issue for a period of 10 minutes. The board reconvened at 11:30 a.m. to recess for another five minutes to continue the executive session.

**Executive Session**

*Personnel Issue*

Present: Chair Lisa M. Marsyla, Commissioner Daniel L. Cothren, Commissioner Blair H. Brady, Clerk of the Board Marsha LaFarge, and Public Works Director Pete Ringen.

**Reconvene**

Chair Marsyla reconvened the regular meeting at 11:35 a.m. No action was taken as a result of the executive session.

**Adjournment**

There being no further business to come before the meeting, Chair Lisa M. Marsyla adjourned at 11:40 a.m.

Attest: Marsha LaFarge  
Marsha LaFarge  
Clerk of the Board

Approved: Daniel L. Cothren  
Daniel L. Cothren  
Vice Chair of the Board