

**Minutes
Board of Wahkiakum County Commissioners
Regular Meeting
October 11, 2011**

Call to Order

Chair Lisa M. Marsyla called the regular meeting of the Board of Wahkiakum County Commissioners, on October 11, 2011, at 9:30 a.m. in the public meeting room of the Wahkiakum County Courthouse.

Present: Commissioner Lisa M. Marsyla, Commissioner Daniel L. Cothren, Clerk of the Board Marsha LaFarge, Public Works Director Pete Ringen, Sheriff Jon Dearmore, Undersheriff Mark Howie, Chief Civil Deputy Joannie Bjorge, Building and Planning Manager Chuck Beyer, HHS Director Judy Bright, HHS Manager Chris Holmes, Outreach Specialist Jackie Jones and Beau Renfro. Commissioner Blair H. Brady was excused.

Others Present: *Wahkiakum County Eagle* Publisher Rick Nelson, Ron and Ruth Kimmel, Frank Loomans, Art Hyland, Al and Nancy George, Lynda Gerlach, Kelly McMasters, Michael Linn, and Jerry and Kathleen Hogan.

Flag Salute

Chair Marsyla led the flag salute.

Regular Meeting Agenda

It was M/S by Commissioners Cothren and Marsyla to approve the Regular Meeting Agenda for October 11, 2011 as presented. Carried.

Consent Agenda

It was M/S by Commissioners Cothren and Marsyla to approve the Consent Agenda for October 11, 2011 as presented. Carried. The Consent Agenda contained the following items:

- A. Minutes of October 4, 2011
- B. Resolution No. 142-11. A resolution authorizing the expenditure of funds from the county properties cumulative reserve fund for the payment of vouchers properly chargeable to said fund in the amount of \$2,567.96
- C. Resolution No. 143-11. A resolution authorizing the expenditure of funds from the electronic communications cumulative reserve fund for the payment of vouchers properly chargeable to said fund in the amount of \$1,171.76
- D. Resolution No. 144-11. A resolution authorizing the expenditure of funds from the county properties cumulative reserve fund for the payment of vouchers properly chargeable to said fund in the amount of \$3,750.00.
- E. Voucher Approval - \$102,363.80
- F. Transfer Voucher Approval - \$24,186.00

New Business

Change of Meeting Date

Chair Marsyla announced both Commissioners Brady and Cothren will not be able to attend the November 1 regular meeting. It was M/S by Commissioners Cothren and Marsyla moving the November 1, 2011 regular meeting to Monday, October 31, 2011 at 9:30 a.m. in the board's public meeting room in the Wahkiakum County Courthouse and authorizing the clerk of the board to publish a notice of the change in the *Wahkiakum County Eagle*. Carried.

Public Works

Ferry Channel Dredging

Public Works Director Pete Ringen stated the Westport Slough channel in which the ferry operates is a federal channel designated for periodic maintenance by the U.S. Army Corps of Engineers. The Corps has abandoned the practice of channel maintenance and shoaling at the mouth has been a cause of concern. Ringen stated he has contacted the Portland District Office on numerous occasions regarding the shoaling and they have reported they do not have a budget to undertake this work. Ringen suggested letters to our federal elected officials to highlight this problem and to seek their assistance. It was M/S by Commissioners Cothren and Marsyla to send letters to our federal elected officials notifying them of the problem of funding for the Corps to meet their obligation of channel maintenance. Carried.

Run-Off Road Grant

Ringen reviewed the Run-Off Road Safety Project grant status. Ringen reported the total funds available are \$900,000. To date, \$48,110.70 has been obligated to Loadstone for guardrail installation locations; \$37,862 to Skillings-Connolly for survey work on the super elevation on Beaver Creek Road and replacement of non-reflective road signs. Public Works has also incurred approximately \$1,500 for county staff time which is an allowable reimbursement under the grant, leaving un-obligated funds in the amount of \$812,527.30.

Sheriff

Emergency Management Volunteer Recognition

Sheriff Jon Dearmore presented a letter and medallion from the Washington State Department of Emergency Management to Ron Kimmel recognizing his volunteer activities and efforts in assisting the sheriff's office in emergency management.

Dearmore also publicly thanked Frank Loomans for the wood carving he made of Digger, the Sheriff's drug dog who served our community for 8 years.

Emergency Management Coordinator

Undersheriff Mark Howie presented the 2011 budget and job description for a Department of Emergency Management Coordinator. Howie pointed out by using grant funds from the 2011 EMPG grant it will cover the cost for a DEM coordinator for the last two months of 2011. It was M/S by Commissioners Cothren and Marsyla authorizing the Sheriff's Office to post the Department of Emergency Management Coordinator position for the last two months in 2011 with funds to be paid from the EMPG 2011 grant. Carried. Marsyla noted this position will be reviewed in the budget process for 2012 and further stated if the grant funding for this position disappears, then this position will be revisited.

Building and Planning

Monthly Report

Building and Planning Manager Chuck Beyer reported on September's building permits and planning commission matters. Beyer also stated he has sent out requests for quotes for the Grays River Valley Center roof and siding repairs. Beyer expects to present those quotes at the October 18 board meeting.

Petition for Private Drive

It was M/S by Commissioners Cothren and Marsyla approving the petition to assign private road and address numbers to Hokie Lane. Carried.

Health and Human Services

Basic Food Contract

Outreach Specialist Jackie Jones presented a Basic Food Contract with Lower Columbia Community Action Council which is a renewal for providing services to community members to assist them in acquiring food stamps. Payments are received for applications completed and there is no county match required. Chair Marsyla noted the prosecuting attorney had several comments regarding the contract and asked HHS Manager Chris Holmes to review those with him prior to the board taking action.

Emergency Support Shelter Funding

HHS Manager Chris Holmes presented a contract with Washington State Department of Commerce that provides an additional \$9,107 in funding for shelter operations, administrative costs, case management, homelessness prevention and prevention case management. It was M/S by Cothren and Marsyla authorizing the chair's signature on the Emergency Shelter and Homelessness Prevention Program Amendment D, Grant No. 10-46000-231 between Wahkiakum County and Washington State Department of Commerce. Carried.

Chemical Dependence & Prevention Services

HHS Manager Chris Holmes presented a two year renewal contract between Washington State Department of Human Services and Wahkiakum County for chemical dependence and prevention services for 2011-2013. It was M/S by Commissioners Cothren and Marsyla to authorize the chair's signature on the two year renewal contract between Wahkiakum County and Washington Department of Social Services No. 1163-27330. Carried.

Regional Health Officer

HHS Director Judy Bright presented an amendment with Clark County to provide a health officer for the county. Bright pointed out there is a reduction in fees due to Deputy Health Officer Jennifer Vines' resignation. It was M/S by Commissioners Cothren and Marsyla approving Amendment 3 for public health officer coverage between Wahkiakum County and Clark County Public Health. Carried.

Radio System Facilities

Radio Repeater Sublease Agreement

Beau Renfro presented a sublease with Columbia 911 Communications District for the county's radio repeater which is located on Clatskanie Mountain. It was M/S by Commissioners Cothren and Marsyla authorizing the chair's signature on the Tower Site Sublease Agreement between Wahkiakum County and Columbia 911 Communications District for the radio repeater site. Carried.

KM Security Gate

Renfro stated the installation cost of the security gate locate on KM Mountain was over his original estimate by \$848.43. Renfro asked the board to amend their decision that was made on March 22, 2011 authorizing \$4,000 for the gate. Renfro confirmed this additional sum fits within the budget for public safety repeater upgrades. It was M/S by Commissioners Cothren and Marsyla authorizing the expenditure of \$4,848.43 to Hancock Forest Management for the installation of the gate at the KM Mountain repeater site. Carried.

Adjournment

There being no further business to come before the meeting, Chair Lisa M. Marsyla adjourned at 10:55 a.m.

Attest:


Marsha LaFarge
Clerk of the Board

Approved:


Lisa M. Marsyla
Chair of the Board