

**Agenda**  
**Board of Wahkiakum County Commissioners**  
**Regular Meeting**  
**March 14, 2023**  
**9:30 a.m.**

To Join Zoom Meeting on your **Computer, Tablet, etc.:**  
<https://us02web.zoom.us/j/880972233?pwd=Zk93bUUwWGJlVnV5Wk3YlM4RDlFZz09>  
Meeting ID: **880 972 233** and Passcode: **Aux4SY**

To Join Zoom Meeting from your **Phone:** 1-253-215-8782  
Meeting ID: **880 972 233** and Passcode: **721021**

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**Next Resolution No. 37-23**

9:30 a.m.      **Call to Order & Flag Salute**  
9:32 a.m.      **Approval of Regular Meeting Agenda**

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9:33 a.m.      **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each member of the Board of Wahkiakum County Commissioners for reading and study, are considered routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- A. Regular Meeting Minutes of March 7, 2023
- B. Resolution No. 37-23 a resolution authorizing the expenditure of \$1,957.06 from the Contingent Liabilities Cumulative Reserve Fund for payment of accumulated annual leave to Katya Peterson and for payment of county share of FICA/Medicare
- C. Resolution No. 38-23 a resolution authorizing the expenditure of funds from the Emergency Medical Services Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$2,379.01
- D. Resolution No. 39-23 a resolution authorizing the expenditure of funds from the County Properties Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$1,044.27
- E. Resolution No. 40-23 a resolution authorizing the expenditure of \$164.90 from the Contingent Liabilities Cumulative Reserve Fund for the payment of claims related to medical expenses for a LEOFF member
- F. Resolution No. 41-23 a resolution authorizing the expenditure of funds from the Electronic Communications Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$13,522.94
- G. Voucher Approval - \$888,459.37

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9:35 a.m.      **Public Comment**

*(The commissioners are a direct link between citizens and Wahkiakum County. Comments on county programs and topics of concern are welcome during this portion of the meeting. NOTE: During this portion of the meeting, the public is encouraged to comment on issues that are not on the agenda for decision action. Public comment is limited to three minutes per person)*

**Review Commissioners' Calendars**

9:40 a.m.      **New Business**

- 9:45 a.m.        **Building & Planning ~ Dave Hicks, Building Inspector/Planner**  
1. Final Approval of Sunnyfield Subdivision off Greenwood Road
- 9:50 a.m.        **Public Works ~ Chuck Beyer, Director**  
1. Call for bids for landscape maintenance of county owned properties
- 9:55 a.m.        **Auditor/Payroll ~ Morgan Blix**  
1. Budget amendment for hire of GIS Tech/Cartographer I
- 10:00 a.m.       **Department of Natural Resources: Timber Harvest Update**  
**Padraic Callahan, St. Helens District Manager and Steve Ogden, Assistant Region Mgr.**
- 10:15 a.m.       **Commissioner Reports**
- 10:20 a.m.       **Work Session – Shoreline Master Program Administrator**

### **Adjournment**

*Complete copies of the current Board of Commissioners meeting agenda packet can be viewed at the Board of Commissioners' office.  
Partial agenda packets are posted on the county's website at <https://www.co.wahkiakum.wa.us/AgendaCenter>*

*This meeting is accessible to persons with disabilities.  
Please call 360-795-8048 if you require special accommodations to participate in this meeting.*



## Wahkiakum Board of County Commissioners

District No. 1 Commissioner: Lee Tischer, Chair  
District No. 2 Commissioner: Daniel L. Cothren  
District No. 3 Commissioner: Gene Strong

**DRAFT**

**MINUTES**  
**Board of Wahkiakum County Commissioners**  
**Regular Meeting**  
**March 7, 2023**

Chair Lee Tischer called the regular meeting of the Board of Wahkiakum County Commissioners to order on March 7, 2023, at 9:30 a.m. in the third-floor public meeting room of the Wahkiakum County Courthouse located at 64 Main Street in Cathlamet, Washington.

Present: Chair Lee Tischer, Commissioner Gene Strong, Commissioner Dan Cothren, Clerk of the Board Beth Johnson, HHS Director Chris Bischoff, IT Manager Josh Holt, Public Works Director Chuck Beyer, Undersheriff Gary Howell.

### Flag Salute

Chair Lee Tischer led the flag salute.

### Regular Meeting Agenda

It was **M/S/A** by Commissioners Cothren and Strong approving the regular meeting agenda for March 7, 2023. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

### Consent Agenda

It was **M/S/A** by Commissioners Strong and Cothren approving the consent agenda for March 7, 2023. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved. The consent agenda contained the following items:

- A. Regular Meeting Minutes of February 28, 2023
- B. Resolution No. 34-23 a resolution authorizing the expenditure of funds from the County Properties Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$2,094.46
- C. Resolution No. 35-23 a resolution authorizing the expenditure of funds from the Electronic Communications Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$4,127.30
- D. Voucher Approval - \$92,878.69

### Public Comment

There were no public comments made.

## **New Business**

### Liquor License Renewal

A Liquor License Renewal was applied for by Logan Britt, dba The Duck Inn, located at 1377 West SR-4 in Skamokawa. The Board unanimously had no objections to this.

### Liquor License Application – Change of Corporate Officers / Stockholders

A Liquor License Application for a Change of Corporate Officers/Stockholders was received for The Dollar General Store located at 4 North Jacobson Road in Cathlamet. It was **M/S/A** by Commissioners Strong and Cothren to accept the application for change of corporate officers for The Dollar General Store. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

### Planning Commission

It was **M/S/A** by Commissioners Cothren and Strong to accept the resignation of Robert Ward from the Wahkiakum County Planning Commission. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved. The Board thanked him for his many years of service on the board.

### Appointment to the Marine Resources Committee

It was **M/S/A** by Commissioners Cothren and Strong to appoint Jeanne Hendrickson, representing the Town of Cathlamet, to the Marine Resources Committee through December 31, 2024. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

### Letter of Support for the PUD CDS application for Alternate Water System on Puget Island

It was **M/S/A** by Commissioners Strong and Cothren to approve of the letter in support of the Wahkiakum PUD's request for Congressional Directed Spending funding for an alternate water supply system for Puget Island. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

### Letter of Support for the TOC CDS application to restore JBH House and Johnson House for Visitor Center

Mayor David Olson spoke on this topic. Following discussion, it was **M/S/A** by Commissioners Strong and Tischer to approve of the letter in support of the Town of Cathlamet's request for Congressional Directed Spending funding to preserve and restore both the Julie Butler Hansen House and the Johnson House and operate them as a Visitor Center, with the understanding that it will take a later approval to allow the Johnson House to become a part of the project. Vote: Aye – Strong and Tischer; Commissioner Cothren abstained. Motion passed with majority vote.

## **IT Manager**

### Xerox Agreement for External Security Testing

It was **M/S/A** by Commissioners Cothren and Strong to approve and sign the Xerox Services Agreement and Statement of Work. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

## **Public Works**

### Call for Bids for Roadside Mowing

It was **M/S/A** by Commissioners Strong and Cothren to call for bids for Roadside Mowing; bids to be opened on March 21, 2023. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

#### Acceptance of 2023 Rock Products Quotes

It was **M/S/A** by Commissioners Cothren and Strong to accept the 2023 Rock Products quote. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

#### Acceptance of 2023 Asphalt Products Quotes

It was **M/S/A** by Commissioners Cothren and Strong to accept both the 2023 Asphalt Products quotes. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

### **Health & Human Services**

#### Contract Amendment with Insight Medical Group for Psychiatric Nurse Telehealth Services

It was **M/S/A** by Commissioners Cothren and Strong to approve of the Chair's signature on the Telehealth Coverage Services Addendum #3 with Insight Medical Group approving an increase of hourly telehealth charges from \$108 to \$140 per hour. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

#### Resolution Creating a New Fee Schedule for Food Permits

It was **M/S/A** by Commissioners Strong and Cothren to approve of Resolution No. 36-23 a resolution creating a new fee schedule for food permits. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

### **Board of Health**

Liz Kimble, Lead Mental Health Therapist, discussed the mental health services provided by the county. Three mental health therapists are currently on staff. Services are available for ages 5 and up through both individual and group counseling. There is psychiatric medication prescribing capacity for both youth and adults and a child psychiatrist is on site. Jail transition services are provided. Support for youth is available through a grant program and coordination with the Child & Adolescent Clinic and the school district. The department has a strong on privacy.

Chris Bischoff, HHS Director, provided other health related updates to the Board. There is still a mask mandate in effect for clinical services that expires on April 3<sup>rd</sup>. There has been an unprecedented level of RSV and flu this season, though they are beginning to taper off now.

### **Fair Board Update**

Patty Dursteler, Fair Manager, discussed the future events at the Fairgrounds including the flea market, Easter bingo, Easter Egg Hunt and carnival, Car Show, mud wrestling and band and the fall Smoke on the Water Music Fest with food and retail vendors. In addition, they are researching how to upgrade electrical services for the arena and extend it to the park.

### **Commissioner Reports**

The Board discussed their work over the past week.

**Adjournment**

With no further business to come before the board, the meeting was adjourned at 10:35 a.m.

Attest: \_\_\_\_\_  
Elizabeth Johnson  
Clerk of the Board

Approved: \_\_\_\_\_  
Lee Tischer  
Chair of the Board

## WAHAKIACUM COUNTY VOUCHER APPROVAL

<u>FUND</u>	<u>FUND NAME</u>	<u>AMOUNT</u>	<u>FUND #</u>	<u>FUND NAME</u>	<u>AMOUNT</u>
001	CURRENT EXPENSE	23,695.10	117	CR INTER LOCAL	
100	PUBLIC HEALTH	9,412.85	119	CR CRIMINAL JUSTICE	
101	CHEM DEPENDANCY		120	CRIME VICTIM/WITNESS	
102	VETERAN RELIEF		121	BOAT SAFETY	179.19
103	FLOOD CONTROL		122	DEV DISABILITIES	20.44
			123	BEHAVIORAL HEALTH	13,334.76
104	MENTAL HEALTH		126	CR ELECTRONIC COMM	13,522.94
105	ELECTION RESERVE		132	RURAL CO PUB FACILTY	1,666.67
106	FAIR		133	AFFORD HOUSING	
			134	HOMELESS HOUSING	
107	COUNTY ROAD	13,824.26	135	TRIAL COURT IMPROV.	
108	E- 911	112.58	136	MUNICIPAL POOL	
109	TOURISM		150	AUDITOR O&M	26.67
110	UNEMPLOYMENT		160	TRANSIT	10,178.84
111	SAND PIT		170	TREASURER O&M	
112	CR EMERGENCY EXP		171	REET ELECTRONIC TECH	
113	CR PUBLIC WORKS		195	FORFEITED PROP & SEIZURE	
114	CR EMERGENCY MED	2,379.01	198	DRUG BUY	
115	CR CO PROPERTIES	1,044.27	301	CAPITAL IMPRVMT FUND	
116	CR CONT LIABILITIES	164.90	401	WAHK FAMILY PRACT	
	PAYROLL #40027-40037	22,066.79	402	JOHNSON PARK	109.53
	PAYROLL DD #16059-16174	365,612.70	403	SOLID WASTE FUND	7,769.91
	PAYROLL #289602-289625	380,949.88		E.R. & R	22,388.08
	PAYROLL Disbursement #285507				
	SUB-TOTAL	<u>819,262.34</u>		SUB-TOTAL	

WARRANT #'S \_\_\_\_\_

TOTAL WARRANTS 888,459.37

ATTESTED:

DATE: 3/14/2023

\_\_\_\_\_  
Commissioner, District # 1

\_\_\_\_\_  
Commissioner, District #2

\_\_\_\_\_  
Commissioner, District # 3

*Nathu Ballu*  
\_\_\_\_\_  
Auditor/Dep Auditor/Clerk of the Board

**Cover Page**

**BOARD OF WAHIAKUM COUNTY COMMISSIONERS**

**Meeting Date:**           **March 14, 2023**  
**Presenter:**             **David W. Hicks**

<b>Subject</b>	Final approval of the 33 lot Sunnyfield Subdivision off Greenwood Road.
<b>Background Information</b>	The Planning Commission held a public hearing for the Greenwood subdivision, in late December of 2021. The Planning Commission's recommendation to approve was then put on the BOCC agenda on 1-11-22. The BOCC approved the preliminary subdivision on 1-11-22 via motion.
<b>Recommendation</b>	Approve
<b>Alternatives</b>	Not Approve
<b>Financial Impact</b>	None
<b>Funds Available</b>	
<b>Action (Motion)</b>	Move to approve the final Sunnyfield Subdivision as submitted on the final as built.





CURVE TABLE			
CURVE #	DELTA	RADIUS	CHORD LENGTH
C18	207°29'21"	280.00'	526.17' (101.13' x 99.80')
C19	11°36'18"	280.00'	58.71' (51.07' x 58.02')

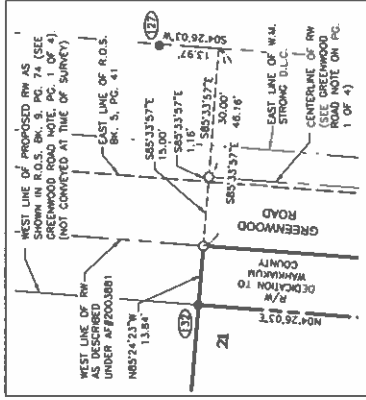
  

RECORD CURVE TABLE			
CURVE #	DELTA	RADIUS	LENGTH
C18	207°28'07"	(280.00')	(100.03')
C19	(11°35'43")	(280.00')	(58.66')

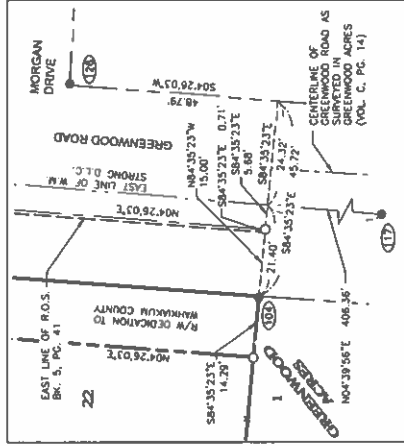


**GREENWOOD ROAD NOTE:**

THE DEDICATED RIGHT OF WAY AND PLATTED CENTERLINE SHOWN HEREON IS BASED ON A REQUEST BY WAHAKUM COUNTY TO SURVEY THE PROPOSED 60.00' RIGHT OF WAY THAT WAS TO BE ACQUIRED AS SHOWN IN R.O.S. BK. 5, PG. 20. THE CENTERLINE OF GREENWOOD ROAD IS BASED ON THE CENTERLINE OF THE RIGHT OF WAY OF GREENWOOD ROAD. THE WEST LINE OF THE RIGHT OF WAY OF GREENWOOD ROAD IS BASED ON THE "BEST-FIT" RETRICHMENT OF THE MONUMENTATION USED TO LOCATE THE PROPOSED RIGHT OF WAY OF GREENWOOD ROAD. THE CENTERLINE OF GREENWOOD ROAD IN WAHAKUM COUNTY HAD ACQUIRED A 15.00' WIDE STRIP OF LAND RECORDED UNDER AFF 2003801, WHICH WAS BASED ON HOLDING THE EAST LINE OF THAT SURVEY RECORDED IN R.O.S. BK. 5, PG. 41, RESULTING IN A VARIABLE WIDTH RIGHT OF WAY DEDICATION.



DETAIL "NORTH"  
SCALE 1" = 20'



DETAIL "SOUTH"  
SCALE 1" = 20'

**NARRATIVE**  
THE PURPOSE OF THIS SURVEY WAS TO CALCULATE THE DUTY-BOUNDARY MONUMENTATION FOR THE PROPOSED 60.00' RIGHT OF WAY OF GREENWOOD ROAD. THE FIELD WORK CONSISTED OF ESTABLISHING ON-SITE CONTROL POINT BASELINES WITH FAST-STATIC GPS OBSERVATIONS REDUCED TO NAD 83. THE MONUMENTATION WAS SET BY RADIAL STAKEOUT FROM CONTROL POINTS. MONUMENTS WERE SET BY RADIAL STAKEOUT FROM CONTROL POINTS.

**PROCEDURE**

FIELD TRAVERSES WERE PERFORMED WITH A TRIMBLE S5 (5 SECOND) GPS RECEIVER. THE MONUMENTATION WAS SET BY RADIAL STAKEOUTS MET THE MAXIMUM STANDARDS FOR SURVEYS AS DESIGNATED IN WAC 332-130-090.

**SURVEY REFERENCES**  
WARREN C. MESSINGER TRACTS (VOL. 4, PG. 02)  
MORGAN TRACTS (VOL. 1, PG. 08)  
GREENWOOD ACRES (VOL. 1, PG. 14)  
R.O.S. BK. 2, PG. 20  
R.O.S. BK. 5, PG. 3  
R.O.S. BK. 5, PG. 41  
R.O.S. BK. 9, PG. 74  
R.O.S. BK. 11, PG. 118

**DEED REFERENCES**  
GRANTOR: SUMNER REICH, INC.  
GRANTEE: WAHAKUM COUNTY  
AFF 2003881  
DATE: 01/22/2002

GRANTOR: SUMNER REICH, INC.  
GRANTEE: SUNNFIELD, LLC  
AFF 2029778  
DATE: 07/19/2021

GRANTOR: STEPHENS  
GRANTEE: SUNNFIELD, LLC  
AFF 2029781  
DATE: 08/25/2021

GRANTOR: SUNNFIELD, LLC  
GRANTEE: SHIMOMIYA STAR, LLC  
AFF 2029777  
DATE: 12/16/2021

GRANTOR: SUNNFIELD, LLC  
GRANTEE: ANDERSON  
AFF 2029778  
DATE: 12/16/2021



**SUNNFIELD HEIGHTS**  
IN A PORTION OF THE W.M. STRONG D.L.C. NO. 39 LYING IN THE SE 1/4, NE 1/4, AND SW 1/4, NE 1/4, SECTION 2, T.8N, R.6W, W.M. WAHAKUM COUNTY, WASHINGTON

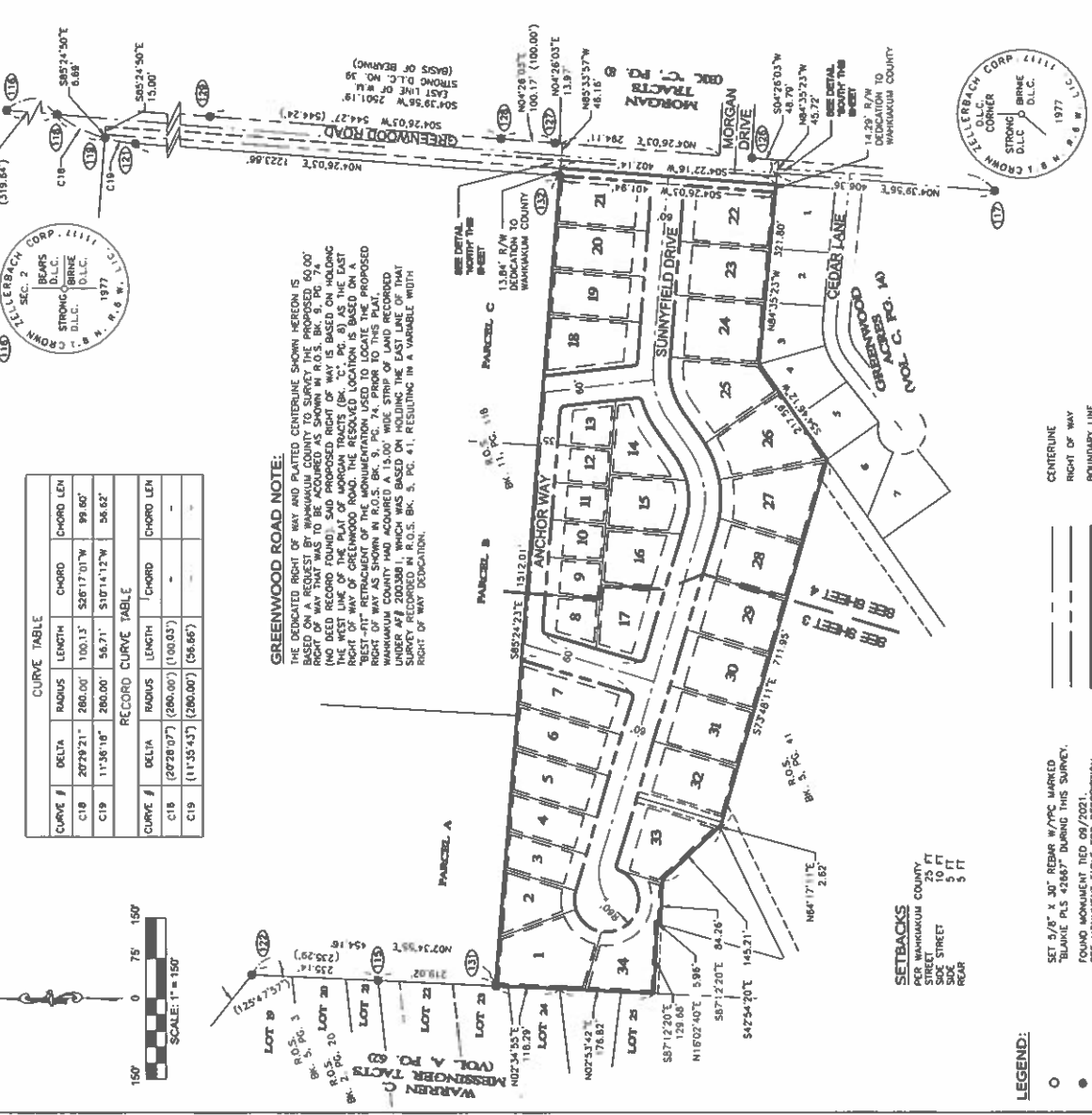
**S&F Land Services**  
PORTLAND, VANCOUVER, BEND, SEASIDE  
2300 SW 3RD AVE, SUITE 100  
SEASIDE, OR 97138  
TEL: (503) 325-2333  
WWW.SFLANDS.COM  
DATE: 03/02/2023

SURVEY FOR:

WWW.SFLANDS.COM  
DATE: 03/02/2023

JOB NO: 2021-116-01  
FIELD: JS  
DRAWN: KER  
CHECKED: JMB

21x14.81 - SUB.DWG



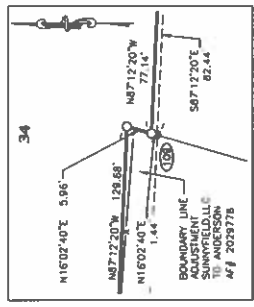
**SETBACKS**  
FRONT: 5 FT  
SIDE: 5 FT  
REAR: 5 FT

**LEGEND:**

- SET 5/8" x 30" REBAR #4/PC MARKED
- BLANK PLS 42857 DURING THIS SURVEY.
- FOUND MONUMENT TED 08/2021.
- SEE MONUMENT TABLE FOR DESCRIPTION
- FOUND MONUMENT NO.
- IRON ROD
- YELLOW PLASTIC CAP
- ORANGE PLASTIC CAP
- RED PLASTIC CAP
- ( ) DENOTES RECORD DIMENSION

- CENTERLINE
- RIGHT OF WAY
- BOUNDARY LINE
- EASEMENT
- LOT/PARCEL LINE
- SETBACK
- FENCE - AS NOTED
- DONATION LAND CLAIM

CURVE #	DELTA	RADIUS	LENGTH	CHORD	CHORD LEN
C1	35.31°	60.00	35.11'	58.95245'	34.81'
C2	64.41°	60.00	67.14'	54.04821'	64.20
C3	262.30°	60.00	274.89'	524.3631'	90.22
C4	82.30°	9.00	12.96'	565.2129'	11.87'
C14	90°	9.00	14.14'	528.2177'	12.73
C15	77.56°	9.00	12.24'	555.3700'	11.32'
C16	90°	9.00	14.14'	581.3858'	12.73
C17	164.17°	60.00	172.05'	573.4255'	118.87'
C26	47.12°	93.00	76.87'	585.5754'	74.20'



DETAIL A  
SCALE 1"=20'

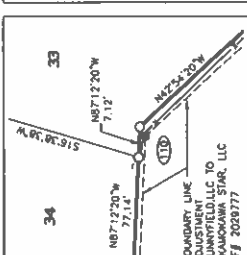
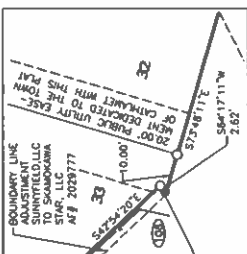
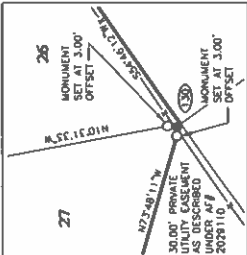
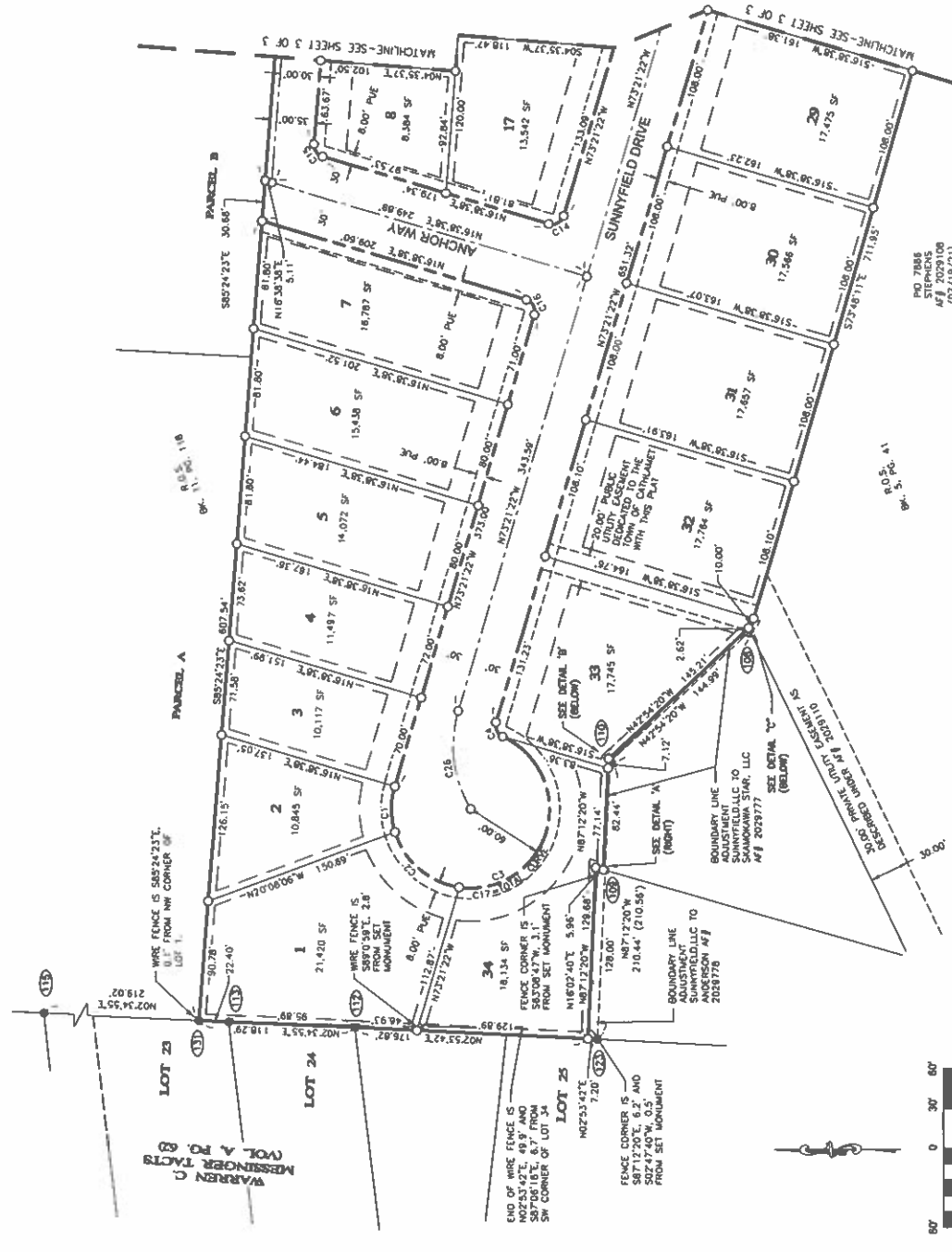
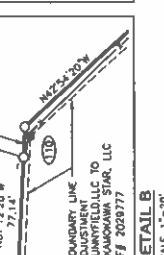
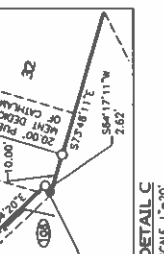
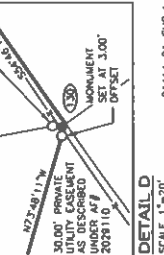
SET 5/8" X 30" REBAR W/PC MARKS  
"BLANKIE PLS 42667" DURING THIS SURVEY.  
FOUND MONUMENT TIED 09/2021.  
SEE MONUMENT TABLE FOR DESCRIPTION  
FOUND MONUMENT NO.

- IRON ROD
- YELLOW PLASTIC CAP
- ORANGE PLASTIC CAP
- RED PLASTIC CAP
- DEMOTES RECORD DIMENSION
- CENTERLINE
- RIGHT OF WAY
- BOUNDARY LINE
- EASEMENT
- LOT/PARCEL LINE
- SETBACK
- FENCE - AS NOTED
- DONATION LAND CLAIM



**SUNNYFIELD HEIGHTS**  
IN A PORTION OF THE W.M. STRONG D.L.C.  
NO. 39 LYING IN THE SE 1/4, NE 1/4, AND SW  
1/4, NE 1/4, SECTION 2, T.8N, R6W, W.M.  
WAHIAKAMU COUNTY, WASHINGTON

**S&F Land Services**  
PORTLAND, VANCOUVER, BEND, SEASIDE  
3300 E. 3RD, SUITE 1000  
PORTLAND, OR 97214  
TEL: (503) 238-2334  
WWW.SFLANDS.COM  
JOB NO. 2021-414-01  
FIELD DRAWN  
JES JMB





Cover Page

BOARD OF WAHIAKUM COUNTY COMMISSIONERS

Meeting Date: March 14, 2023

Presenter: Chuck Beyer, Public Works Director

<b>Subject</b>	Call for bids for landscape maintenance of county owned properties.
<b>Background Information</b>	The landscape maintenance contract has expired and is in need of rebidding for the services.
<b>Recommendation</b>	Authorize call for bid for county property landscape maintenance.
<b>Alternatives</b>	None
<b>Financial Impact</b>	Cost of Advertising in local paper
<b>Funds Available</b>	CR- County Properties R/M Grounds
<b>Action (Motion)</b>	Motion for call for bids for landscape maintenance services for 2023 thru March 31 2025.



**CALL FOR BIDS**

**LANDSCAPE MAINTENANCE  
WAHIAKUM COUNTY  
CATHLAMET, WASHINGTON**

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Wahkiakum County Public Works Dept. in the County Courthouse at 64 Main Street, P.O. Box 97, Cathlamet, WA 98612 until the hour of 9:45 A.M. on April 4<sup>th</sup>, 2023. Sealed bids will then be opened and publicly read in the chambers of the Board of County Commissioners for Landscape Maintenance services in Wahkiakum County Courthouse Buildings.

Contract Description:

This contract consists of land scape maintenance of the Wahkiakum County Courthouse, 64 Main Street, Cathlamet, WA; small area behind Hanigan Building; Health and Human Services - 42 Elochoman Valley Road, Cathlamet, WA; County Road Shop 1 – 73 Elochoman Valley Road, Cathlamet, WA; 70 & 80 Division Street, Cathlamet, WA; Vacant Lot at the intersection of Columbia and SR 4, Cathlamet, WA; 25 River Street, Cathlamet, WA; Buffington Park – 785 SR 409, Cathlamet, WA; and KM Transfer Station – 2750 West SR-4, Skamokawa, WA.

All bids shall be submitted by using the County’s three page Landscape Maintenance Proposal form, including bidder’s statement of qualifications. Bids not submitted in this manner will be rejected.

Complete specifications can be obtained by contacting Wahkiakum Public Works Department, P.O. Box 97, Cathlamet, WA 98612, phone number (360) 795-3301.

The successful bidder will be required to execute a written Landscape Maintenance Contract and to carry liability insurance and fidelity bond as described in the contract documents. This contract is for a Two (2) year period from April 1, 2023 to March 31, 2025, and may be extended as authorized by the Board of County Commissioners.

Wahkiakum County reserves the right to reject any or all bids, to waive informalities in the bidding and to award the bid to the lowest responsible bidder who demonstrates qualifications to do the work.

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS duly entered in Regular Session on March 14, 2023.

ATTEST:

\_\_\_\_\_  
Beth Johnson  
Clerk of the Board

Approved as to form this  
9<sup>th</sup> day of April, 2023

\_\_\_\_\_  
DANIEL BIGELOW  
Prosecuting Attorney

WAHIAKUM COUNTY BOARD OF  
COUNTY COMMISSIONERS

\_\_\_\_\_  
Lee Tischer, Chair

\_\_\_\_\_  
Dan Cothren, Commissioner

\_\_\_\_\_  
Gene Strong, Commissioner

**Cover Page**

**BOARD OF WAHKIAKUM COUNTY COMMISSIONERS**

**Meeting Date:** 03/14/2023  
**Presenter:** Morgan Blix

<b>Subject</b>	Hire GIS Tech/Cartographer instead of GIS Analyst/Cartographer II.
<b>Background Information</b>	The 2023 Budget has a GIS Analyst/Cartographer II Position budgeted. A GIS Tech/Cartographer I was hired and will use these funds. There will be no increase to the budget.
<b>Recommendation</b>	Approve change of Budget from a GIS Analyst/Cartographer II to GIS Tech/Cartographer I.
<b>Alternatives</b>	
<b>Financial Impact</b>	No financial increase to budget.
<b>Funds Available</b>	
<b>Action (Motion)</b>	Move to approve the use of funds from GIS Analyst/Cartographer II for GIS Tech/Cartographer I.