

Agenda
Board of Wahkiakum County Commissioners
Regular Meeting
April 14, 2020
9:30 a.m.

To Join Zoom Meeting on your **Computer, Tablet, etc.**, go to the address: <https://zoom.us/j/880972233>

To Join Zoom Meeting from your **Phone** - **Dial any of the phone numbers below:**
1.669.900.6833 // 1.346.248.7799 // 1.929.205.6099 // 1.253.215.8782

And enter the Meeting ID when prompted: **880 972 233**

8:00 a.m. Zoom - Cowlitz-Wahkiakum Council of Government – Regional Information Forum

Zoom Meeting ID: **178 385 278** and Password: **232935**

** Note: this Zoom info is ONLY for the COG Regional Info Forum meeting at 8:00 a.m.

** To join the Commissioner meeting, use the Zoom info at the very top of the agenda.

Next Resolution No. 047-20

Next Ordinance No. 169-20

9:30 a.m. **Call to Order & Flag Salute**
9:32 a.m. **Approval of Regular Meeting Agenda**

9:33 a.m. **Consent Agenda**

All matters listed within the Consent Agenda have been distributed to each member of the Board of Wahkiakum County Commissioners for reading and study, are considered routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- A. Regular Meeting Minutes of April 7, 2020
 - B. Resolution No. 47-20 a resolution authorizing the expenditure of funds from the Electronic Communications Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$169.16
 - C. Voucher Approval - \$ 42,106.79
-

9:35 a.m. **Public Comment**

(The commissioners are a direct link between citizens and Wahkiakum County. Comments on county programs and topics of concern are welcome during this portion of the meeting. NOTE: During this portion of the meeting, the public is encouraged to comment on issues that are not on the agenda for decision action. Public comment is limited to three minutes per person)

Review Commissioners' Calendars

9:40 a.m. **Department of Natural Resources – Timber Harvest / Revenues Update**

10:00 a.m. **Commissioner Reports**

Adjournment

Partial agenda packets are posted on the county's website at <https://www.co.wahkiakum.wa.us/AgendaCenter>



Wahkiakum Board of County Commissioners

District No. 1 Commissioner: Mike Backman

District No. 2 Commissioner: Daniel L. Cothren, Chair

District No. 3 Commissioner: Gene Strong

DRAFT

MINUTES
Board of Wahkiakum County Commissioners
Regular Meeting
April 7, 2020

Chair Dan Cothren called the regular meeting of the Board of Wahkiakum County Commissioners to order on April 7, 2020, at 9:30 a.m. in the third-floor public meeting room of the Wahkiakum County Courthouse located at 64 Main Street in Cathlamet, Washington.

Present: Chair Dan Cothren, Commissioner Mike Backman, Commissioner Gene Strong remotely, Clerk of the Board Beth Johnson, HHS Director Chris Bischoff, DEM Coordinator Beau Renfro. Several more staff participated remotely.

Flag Salute

Chair Dan Cothren led the flag salute.

Regular Meeting Agenda

It was **M/S/A** by Commissioners Backman and Strong approving the regular meeting agenda for April 7, 2020. Vote: Aye – Strong, Backman and Cothren. Unanimously approved.

Consent Agenda

It was **M/S/A** by Commissioners Backman and Strong approving the consent agenda for April 7, 2020. Vote: Aye – Strong, Backman and Cothren. Unanimously approved. The consent agenda contained the following items:

- A. Regular Meeting Minutes of March 24, 2020
- B. Resolution No. 44-20 a resolution authorizing the expenditure of funds from the County Properties Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$ 1,193.71
- C. Resolution No. 45-20 a resolution authorizing the expenditure of \$ 259.89 from the Contingent Liabilities Cumulative Reserve Fund for medical expenses for a LEOFF member
- D. Resolution No. 46-20 a resolution authorizing the expenditure of funds from the Electronic Communications Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$ 880.00
- E. Voucher Approval - \$ 853,054.44
- F. Voucher Approval – Transfer Batch - \$ 10,000.00
- G. Voucher Approval – Transfer Batch - \$ 6,262.00

- H. Voucher Approval – Transfer Batch - \$ 14,174.00
- I. Voucher Approval – Transfer Batch - \$ 70,000.00
- J. Voucher Approval – Transfer Batch - \$ 31,366.00

Public Comment

A resident questioned how future timber revenues might be affected. Commissioner Cothren also expressed concern about our future timber revenues.

A resident commented that the county should consider revisiting reducing the ferry fees on big trucks.

A resident questioned the reasoning for suspending the ferry service to two daily windows of operation. Public Works Director Chuck Beyer advised that it was a way to limit potential contamination and allow for two completely separate ferry crews, while also allowing essential workers to get to and from the Wauna Mill and allowing for time for residents to travel for doctor appointments and other essential needs.

New Business

Liquor License Renewal – Skyline Golf Course

Skyline Golf, LLC has applied for a Liquor License Renewal for the Skyline Golf Course located at 20 Randal Drive in Cathlamet. The Board unanimously had no objection to this liquor license renewal.

Liquor License Renewal – Gragg’s General Store

Gragg’s LLC has applied for a Liquor License Renewal for the Gragg’s General Store located at 301 East State Route 4 in Cathlamet. The Board unanimously had no objection to this liquor license renewal.

Marijuana License Renewal – Freedom Market

The Freedom Market Cathlamet, Corp. has applied for a Retailer/Medical Marijuana License Renewal for Freedom Market located at 327 East State Route 4 in Cathlamet. Commissioners Strong and Backman had no objection, while Commissioner Cothren objected to the renewal. The Board had no objection to the renewal; based on majority vote.

Public Works

Certification to County Road Administration Board for 2019

The County Road Administration Board (CRAB) administers Standards of Good Practice for each of the 39 counties in Washington state. CRAB annually requires a certificate of conformance to their standards.

It was **M/S/A** by Commissioners Backman and Strong to authorize the Chair’s certification to County Road Administration Board for Annual Certification of calendar year 2019. Vote: Aye – Strong, Backman and Cothren. Unanimously approved.

Memorandum of Understanding with Master, Mates & Pilots

This Memorandum of Understanding adds COVID-19 Pandemic Leave in the amount of 80 hours.

It was **M/S/A** by Commissioners Strong and Backman to approve of the Memorandum of Understanding with the International Organization of Masters, Mates & Pilots for COVID-19 Pandemic Sick Leave. Vote: Aye – Strong, Backman and Cothren. Unanimously approved.

Health & Human Services / Department of Emergency Management

Premises Use and Guest Services Agreements

In preparation for the possible need to shelter displaced and possibly sick members of the public, the county is entering into these Services Agreements to provide temporary recovery housing. The amount will be reimbursed by a Commerce grant that was awarded to Wahkiakum County to cover such an expense. In addition to the two locations below, the Johnson House and the Annex to the Hope Center will also be utilized; to make a total of about 30 beds available. Larger counties usually have fewer beds than this available, so this puts the county in a good position should they be needed.

Premises Use and Guest Services Agreement with Viewpoint Landing, LLC

It was **M/S/A** by Commissioners Backman and Strong to approve of the Premises Use and Guest Service Agreement with Viewpoint Landing, LLC and to authorize the Public Works Director to sign this agreement. Vote: Aye – Strong, Backman and Cothren. Unanimously approved.

Premises Use and Guest Services Agreement with L&T Waller, LLC

It was **M/S/A** by Commissioners Backman and Strong to approve of the Premises Use and Guest Service Agreement with L&T Waller, LLC and to authorize the Public Works Director to sign this agreement. Vote: Aye – Strong, Backman and Cothren. Unanimously approved.

Board of Health

HHS Director, Chris Bischoff, provided a brief COVID-19 update. The CDC and state health department are now recommending that face masks be worn out in public. Beau Renfro, DEM Coordinator, has a list of volunteers that are sewing masks if you need one. Bischoff emphasized that front line medical and emergency responders must be kept healthy; and asked that the ‘professional’ N-95 masks be reserved for those in the medical field.

There are currently two confirmed cases in Wahkiakum County. The two cases had no contact with each other. HHS has concluded both case investigations; meaning they have contacted everyone that those people reported being in contact with. Therefore, if you have not been contacted by the Public Health Nurse, then you have not been in contact with either infected person. The identify of infected people cannot legally be released. For safety reasons, every person should assume that every other person is carrying the disease and act appropriately.

Lastly, Bischoff advised that the Washington Fish and Wildlife Department is requesting how counties may want to handle the fall hunting season. If there is a second wave of the epidemic, it may occur right around the main fall hunting season. After discussion, the Board felt it was too early to decide on this. They also commented that the season should be open to local residents, as residents often rely on hunting as a major food source.

Commissioner Reports

Commissioner Mike Backman reported on getting familiar with remote meeting software and platforms. He participated in several remote meetings regarding the Corona virus outbreak. Lastly, Backman reported that currently only about 43% of our county has completed the census.

Commissioner Gene Strong also participated in several remote meetings over the past week. He reported that the Commerce Department will be offering grants to help small businesses during COVID. In addition, Strong has been working with Food Lifeline to get the Johnson Park Food Bank linked them. The food bank usage has doubled at Johnson Park during the epidemic.

Commissioner Dan Cothren had a conference call with our liability insurance provider regarding a potential suit involving another county. In addition, he spoke about his concerns with the future timber markets.

Adjournment

There being no further business to come before the board, Chair Dan Cothren adjourned the meeting at 10:35 a.m.

Attest: _____
Elizabeth Johnson
Clerk of the Board

Approved: _____
Daniel L. Cothren
Chair of the Board

WAHKIAKUM COUNTY VOUCHER APPROVAL

<u>FUND #</u>	<u>FUND NAME</u>	<u>AMOUNT</u>	<u>FUND #</u>	<u>FUND NAME</u>	<u>AMOUNT</u>
001	CURRENT EXPENSE	9,964.11	117	CR INTER LOCAL	
100	PUBLIC HEALTH	803.24	119	CR CRIMINAL JUSTICE	
101	CHEM DEPENDANCY		120	CRIME VICTIM/WITNESS	
102	VETERAN RELIEF	280.28	121	BOAT SAFETY	
103	FLOOD CONTROL		122	DEV DISABILITIES	
			123	BEHAVIORAL HEALTH	9,289.39
104	MENTAL HEALTH		126	CR ELECTRONIC COMM	169.16
105	ELECTION RESERVE		132	RURAL CO PUB FACILTY	
106	FAIR	2.13	133	AFFORD HOUSING	
			134	HOMELESS HOUSING	
107	COUNTY ROAD		135	TRIAL COURT IMPROV.	
108	E- 911	107.00	136	MUNICIPAL POOL	
109	TOURISM		150	AUDITOR O&M	
110	UNEMPLOYMENT		160	TRANSIT	495.83
111	SAND PIT		170	TREASURER O&M	
112	CR EMERGENCY EXP		171	REET ELECTRONIC TECH	
113	CR PUBLIC WORKS		195	FORFEITED PROP & SEIZURE	
114	CR EMERGENCY MED		198	DRUG BUY	
115	CR CO PROPERTIES		301	CAPITAL IMPRVMT FUND	
116	CR CONT LIABILITIES		401	WAHK FAMILY PRACT	
	PAYROLL #		402	JOHNSON PARK	4.08
	PAYROLL DD #		403	SOLID WASTE FUND	
	PAYROLL #		501	E.R. & R	20,991.57
	PAYROLL #				
	SUB-TOTAL	11,156.76		SUB-TOTAL	

WARRANT #'S _____

TOTAL WARRANTS 42,106.79

ATTESTED:

DATE: 4/14/2020

Commissioner, District # 1

Commissioner, District #2

Commissioner, District # 3

Kaelle Seaman

Auditor/Dep Auditor/Clerk of the Board