

**Agenda**  
**Board of Wahkiakum County Commissioners**  
**Regular Meeting**  
**June 14, 2022**  
**9:30 a.m.**

To Join Zoom Meeting on your **Computer, Tablet, etc.:**  
<https://us02web.zoom.us/j/880972233?pwd=Zk93bUUwWGJlVnV5Wkxk3YlM4RDlFZz09>  
Meeting ID: **880 972 233** and Passcode: **Aux4SY**

To Join Zoom Meeting from your **Phone:** 1-253-215-8782  
Meeting ID: **880 972 233** and Passcode: **721021**

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**Next Resolution No. 085-22**  
**Next Ordinance No. 169-22**

9:30 a.m. **Call to Order & Flag Salute**  
9:32 a.m. **Approval of Regular Meeting Agenda**

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9:33 a.m. **Consent Agenda**

*All matters listed within the Consent Agenda have been distributed to each member of the Board of Wahkiakum County Commissioners for reading and study, are considered routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.*

- A. Excuse Commissioner Gene Strong
- B. Verified Claims – Commissioner Dan Cothren - \$38.61
- C. Regular Meeting Minutes of June 7, 2022
- D. Resolution No. 85-22 a resolution authorizing the expenditure of funds from the County Properties Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$1,318.10
- E. Resolution No. 86-22 a resolution authorizing the expenditure of fund from the Electronic Communications Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$156.86
- F. Voucher Approval - \$ 209,791.41
- G. Department of Natural Resources Proposed Forestry Settlement

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9:35 a.m. **Public Comment**

*(The commissioners are a direct link between citizens and Wahkiakum County. Comments on county programs and topics of concern are welcome during this portion of the meeting. NOTE: During this portion of the meeting, the public is encouraged to comment on issues that are not on the agenda for decision action. Public comment is limited to three minutes per person)*

**Review Commissioners' Calendars**

9:45 a.m. **Recovery Navigator Program – Mandy Moore, Project Manager**

10:00 a.m. **Commissioner Reports**

10:15 a.m. **~~Wahkiakum School District – Robotics Team Demonstration~~ – Rescheduled to 6-21-22**

**Adjournment**

*Complete copies of the current Board of Commissioners meeting agenda packet can be viewed at the Board of Commissioners' office.*

*Partial agenda packets are posted on the county's website at <https://www.co.wahkiakum.wa.us/AgendaCenter>*

*This meeting is accessible to persons with disabilities.*

*Please call 360-795-8048 if you require special accommodations to participate in this meeting.*

*This is a draft agenda. Times on the agenda are estimates and can vary depending on the order of business that comes before the board.*

*If you have questions regarding the agenda, please contact the Commissioners' Office at (360) 795-8048.*



## Wahkiakum Board of County Commissioners

*District No. 1 Commissioner: Lee Tischer*

*District No. 2 Commissioner: Daniel L. Cothren*

*District No. 3 Commissioner: Gene Strong, Chair*

**MINUTES**  
**Board of Wahkiakum County Commissioners**  
**Regular Meeting**  
**June 7, 2022**

**DRAFT**

Chair Gene Strong called the regular meeting of the Board of Wahkiakum County Commissioners to order on June 7, 2022, at 9:30 a.m. in the third-floor public meeting room of the Wahkiakum County Courthouse located at 64 Main Street in Cathlamet, Washington.

Present: Chair Gene Strong, Commissioner Dan Cothren, Commissioner Lee Tischer, Clerk of the Board Beth Johnson, Public Works Director Chuck Beyer, DEM Coordinator Beau Renfro, Undersheriff Gary Howell.

### Flag Salute

Chair Gene Strong led the flag salute.

### Regular Meeting Agenda

It was **M/S/A** by Commissioners Cothren and Tischer approving the regular meeting agenda for June 7, 2022. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

### Consent Agenda

It was **M/S/A** by Commissioners Tischer and Cothren approving the consent agenda for April 20, 2021. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved. The consent agenda contained the following items:

- A. Regular Meeting Minutes of May 24, 2022
- B. Verified Claims by Commissioner Lee Tischer ~ \$380.90
- C. Resolution No. 80-22 a resolution authorizing the expenditure of \$9,625.59 from the Contingent Liabilities Cumulative Reserve Fund for payment of accumulated annual leave to Kim Tracy and for payment of county share of FICA/Medicare
- D. Resolution No. 81-22 a resolution authorizing the expenditure of funds from the Emergency Medical Services Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$2,379.01
- E. Resolution No. 82-22 a resolution authorizing the expenditure of funds from the County Properties Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$1,223.65
- F. Resolution No. 83-22 a resolution authorizing the expenditure of \$170.10 from the Contingent Liabilities Cumulative Reserve Fund for the payment of claims related to medical expenses for a LEOFF member

- G. Resolution No. 84-22 a resolution authorizing the expenditure of funds from the Electronic Communications Cumulative Reserve Fund for the payment of vouchers properly chargeable to said fund in the amount of \$75.18
- H. Voucher Approval - \$891,293.51

### **Public Comment**

A Puget Island resident questioned why the bathrooms at County Line Park are still not accessible and commented that the portable bathrooms are not maintained adequately.

A Skamokawa resident also questioned the status of County Line Park.

A property on Beaver Creek inquired about enforcement regarding derelict vehicles and RV septic issues.

### **New Business**

#### Fairgrounds Replacement Appliances

The Fair obtained three quotes for commercial refrigeration and freezer appliances to replace the flood damaged appliances. The Fair recommended accepting the low bid from Pittman Restaurant Equipment; FEMA will be reimbursing 75% of the cost. The stove and refrigerator will be lighter duty and replaced separately from this purchase; it is expected to be under approximately \$2,500.

It was **M/S/A** by Commissioners Tischer and Cothren to approve of the purchase of the refrigeration appliances from the Pittman Restaurant Equipment in the total of \$26,207.06, (with funding coming from the 106 fund).  
Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Discussion ensued on obtaining a raised Conex box for off-season storage of appliances. The estimated cost of the box is \$4,800 to \$7,500; additional costs would be the raised pad surface and electrical wiring to the box. The board was in consensus to move forward with the Conex box placement. The Fair will work with the county to select a placement site.

### **Department of Emergency Management**

#### Annual Homeland Security Grant

It was **M/S/A** by Commissioners Cothren and Tischer to approve of the Chair's signature on Grant Agreement No. E22-231 with the Washington State Military Department, in the amount of \$14,205. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

### **Public Works**

#### Amendment – Ferry Operating Agreement

This amendment reflects the additional \$280,000 that was appropriated to assist in operation of the ferry. It was **M/S/A** by Commissioners Tischer and Cothren to approve of the Chair's signature on an Interlocal Agreement with the Washington State Department of Transportation, No. GCB 3497. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

Work Order for Comprehensive Solid and Moderate Hazard Waste Plan

This was the only responsive consulting firm. It was **M/S/A** by Commissioners Cothren and Tischer to approve of the Work Order between Wahkiakum County and Maul Foster Alongi for the update of the Comprehensive Solid and Moderate Hazard Waste Plan. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

**Public Hearing**  
**Open Space Applications**

Present: Chair Gene Strong, Commissioner Lee Tischer, Commissioner Dan Cothren, Clerk of the Board Beth Johnson.

Chair Gene Strong recessed the regular meeting at 10:14 a.m. to proceed into a public hearing.

Commissioner Strong called for public comment.

Kay Walters, Skamokawa, questioned the address or location of the parcels and spoke in support of open space versus housing development.

**Commissioners**

Open Space Applications

The Board reviewed three Open Space applications: PID 6913, 28.86 acres, Lisa Cothren & Edward Johnson; PID 4701, 62.38 acres, Jonathan Thompson & Jo Schnotala; PIDs 5686 and 5693, total of 50.06 acres, Jeffrey & Mary Baldwin.

It was **M/S/A** by Commissioners Cothren and Tischer to approve of each of the applications to classification “Farm and Ag Conservation Land” for the parcels PID: 6913, 4701, 5686 and 5693 with the condition that a short plat or subdivision may cause the parcel to be removed. Vote: Aye – Strong, Tischer and Cothren. Unanimously approved.

**Commissioner Reports**

The Board each provided a brief report.

**Adjournment**

With no further business to come before the board, the meeting was adjourned at 10:25 a.m.

Attest: \_\_\_\_\_  
Elizabeth Johnson  
Clerk of the Board

Approved: \_\_\_\_\_  
Gene Strong  
Chair of the Board

NOTICE OF APPROVAL OF VERIFIED CLAIMS AND  
REQUEST FOR COURT APPROVAL AND CERTIFICATION

This matter having come on before the Board of County Commissioners for review; and having met this date, the Board hereby approves the attached, verified claims for compensation by individual Commissioners for services, expenses and per diem. Following approval by the Board, the claims will be submitted to the Superior Court for approval.

\_\_\_\_\_  
CHAIRMAN

DAN L COCHRAN  
\_\_\_\_\_  
MEMBER

1-5-22  
\_\_\_\_\_  
DATE

\_\_\_\_\_  
MEMBER

CLAIMS APPROVED BY:

\_\_\_\_\_  
PRESIDING SUPERIOR COURT JUDGE

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CERTIFIED BY:

\_\_\_\_\_  
WAHKIAKUM COUNTY CLERK

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

-----SEAL-----

# PERSONAL REIMBURSEMENT CLAIM

## WAHKIAKUM COUNTY

State of Washington

DAN L. COOPER  
110 Crown Camp Rd  
Cathlamet WA 98612

*(Don't break out meals, lodging or mileage)  
 (Use second page for details.)*

| BARS#                      | DESCRIPTION:                   | TOTAL             |
|----------------------------|--------------------------------|-------------------|
| 001.110.000.511.60.43.0000 | Meals                          |                   |
| Commissioners Office       | Mileage <i>66</i> miles @ .585 | <i>\$38.61</i>    |
|                            | Lodging                        |                   |
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|                            |                                | <i>\$386-0.00</i> |

I, the undersigned do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against Wahkiakum County, and that I am authorized to authenticate and certify to said claim.

*Dan L. Cooper*  
 CLAIMANT SIGNATURE (Mandatory)

DEPT APPROVAL/SIGNATURE \_\_\_\_\_

|                    |
|--------------------|
| <b>BATCH CODE:</b> |
| <b>WARRANT:</b>    |
| <b>DATE:</b>       |

## PERSONAL REIMBURSEMENT CLAIM ---- Sheet 2

| DAY OF MONTH | MEAL BREAK. | MEAL LUNCH | MEAL DINNER | ROOM COST | MILEAGE | DESTINATION: | PURPOSE OF TRIP |
|--------------|-------------|------------|-------------|-----------|---------|--------------|-----------------|
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| 20           |             |            |             |           | 66      | Castle Rock  | Timber meeting  |
| 21           |             |            |             |           |         |              |                 |
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| 23           |             |            |             |           |         |              |                 |
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NOTES:

### OTHER EXPENDITURES:

| AMOUNT | FOR: | PAID TO: |
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