



County Health and Human Services

EMERGENCY SHELTER REGISTRATION FORM

(For Office Use Only) Date Admitted _____ Shelter # _____ Exit Date _____

Name _____ M / F
LAST FIRST MI SS#

Date of Birth _____ Ht. _____ Wt. _____ Eyes _____ Hair _____

SPOUSE or Significant Other _____ M / F
LAST FIRST MI SS#

Date of Birth _____ Ht. _____ Wt. _____ Eyes _____ Hair _____

NUMBER OF CHILDREN (WITH YOU) _____ List full names below:

1. _____ Age _____ DOB _____ SS# _____ M F

2. _____ Age _____ DOB _____ SS# _____ M F

3. _____ Age _____ DOB _____ SS# _____ M F

4. _____ Age _____ DOB _____ SS# _____ M F

Cell or Message Phone _____ Emergency Contact Name(s) _____
Phone _____ Relationship _____

ETHNICITY, check all that apply, all household members

- STATUS:**
- _____ single male, no children
 - _____ single female, no children
 - _____ single male with children
 - _____ single female with children
 - _____ couple with no children
 - _____ couple with children
 - _____ unaccompanied youth
 - _____ White
 - _____ Black/African American
 - _____ Asian
 - _____ American Indian/Alaskan Native
 - _____ Other/Multi-Racial
 - _____ Hispanic

Household's previous address _____ Rent Amount _____

Occupation(s)/Employer(s) _____
head of household spouse

Date(s) Last Worked _____
head of household spouse

Do you have transportation? Yes No Vehicle year _____

How long will you need shelter services? _____

How long have you been homeless? _____ Have you stayed in another shelter in the last 3 years? Yes ___ No ___ When and Where? _____

Make _____ Model _____ Color _____ License # _____

CHECK ALL THAT APPLY AND EXPLAIN ANY CHECKED CATEGORIES:

___ Domestic violence victim _____

___ Veteran Branch of service and service dates _____

___ History of mental illness _____

___ History of substance abuse (*alcohol and/or drugs*) _____

___ History of child protective services involvement _____

___ Disability (*physical or developmental*) _____

___ HIV/AIDS _____

STATUS UPON INTAKE (Please check any/all that apply)

___ Lack of income/insufficient funds

___ Youth in crisis

___ no income

___ Substandard Housing

___ Evicted

___ No affordable housing

___ Victim of Domestic Violence

___ New arrival in area

___ Family Crisis

___ No affordable housing

___ Disaster Victim, Natural or Other Describe _____

INCOME STATUS

___ TANF Amount per month \$ _____

___ SSI Amount per month \$ _____

___ Social Security Amount per month \$ _____

___ Employment Employer Name/Phone _____

___ Unemployment Amount per month \$ _____

___ GAU Amount per month \$ _____

___ Pension Amount per month \$ _____

___ Child Support Amount per month \$ _____

___ Other income source Amount \$ _____

Are you currently undergoing any medical treatments? Yes ___ No ___ If yes, for what condition? _____

Are you currently taking any medications? Yes ___ No ___ Please list types of medications _____

___ I **DO NOT** have a communicable disease condition

___ I **DO** have a communicable disease condition _____

Have any family members been arrested or involved in any of the following crimes:

_____ Felony _____ Crimes involving sexual abuse _____ Crimes involving violence

_____ Crimes involving alcohol or drugs, including the manufacture or sale of a controlled substance

_____ Crimes involving domestic violence or sexual assault crimes involving child abuse or neglect

_____ Please explain any "Yes" answers _____

Do you or any family member(s) have any current Substance Abuse issues? _____

Have you or any family member(s) started or completed a substance abuse treatment program in the past?

SUBSTANCE	NEVER USED	QUIT	MONTHLY	WEEKLY	EVERY FEW DAYS	DAILY	DATE OF LAST USE
CIGARETTES							
SMOKELESS TOBACCO							
ALCOHOL							
MARIJUANA							
INHALANTS							
COCAINE							
CRACK							
HEROIN/OPIATES							
IV DRUGS							
METHAMPHETAMINE							
NARCOTICS							
OTHER DRUGS							

Does any family member wish to be referred to a tobacco cessation or substance abuse treatment program?

I will submit to the following tests immediately upon request: ___Breathalyzer ___Random drug test

Signature _____ Date _____

Signature _____ Date _____

SERVICES NEEDED:

- | | |
|--|--------------------|
| ___ Housing Assistance | ___ Food |
| ___ Employment Assistance | ___ Transportation |
| ___ Alcohol/drug counseling/treatment | ___ Child Care |
| ___ Mental Health Treatment | ___ DSHS |
| ___ Medical Treatment/health care (describe) _____ | |

___ Other _____

LEVEL OF EDUCATION OF ALL ADULTS IN HOUSEHOLD:

EDUCATION LEVEL	FAMILY MEMBER	EDUCATION LEVEL	FAMILY MEMBER
NONE		OVER 12 YRS., NO DEGREE	
UP TO 12 TH GRADE (GIVE GRADE)		TRAINING CERTIFICATE	
12 TH GRADE NO DIPLOMA		BACHELOR'S DEGREE	
HIGH SCHOOL DIPLOMA		MASTER'S DEGREE/PHD	
GED		OTHER GRADUATE DEGREE	

Applicant Goals:

1. Please explain why you wish to participate in the housing program:

2. If accepted, what do you want to have happen in your life while in the program?

3. What would you like to be able to do after you complete the program and move on?

CLIENT ACTION PLAN WORKSHEET

From the list below please choose the top 4 goal topics by importance and number each one through 4:

- | | | |
|--|--|---|
| <input type="checkbox"/> Housing | <input type="checkbox"/> Employment | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Financial (pay fines/old debts) | <input type="checkbox"/> Mental Health Counseling | <input type="checkbox"/> Child Care |
| <input type="checkbox"/> Legal issues | <input type="checkbox"/> Substance Abuse Treatment | <input type="checkbox"/> Education (GED, diploma, etc.) |
| <input type="checkbox"/> Driver's License | <input type="checkbox"/> Other _____ | |

From the list above starting with your number one goal fill out information on that goal and include your present status

(1) Present Status: _____
GOAL _____
Target date for completion: _____
What do you need to do to reach this goal _____

(2) Present Status: _____
GOAL _____
Target date for completion: _____
What do you need to do to reach this goal _____

(3) Present Status: _____
GOAL _____
Target date for completion: _____
What do you need to do to reach this goal _____

(4) Present Status: _____
GOAL _____
Target date for completion: _____
What do you need to do to reach this goal _____

Client Signature and Date:

CASE MANAGER SIGNATURE

APPLICATION CERTIFICATION: I/we certify that the information contained in this application is complete and accurate to the best of my/our knowledge. I/we understand that if I/we have not given full, true and complete information to the best of my/our knowledge, my/our application may be denied. Race, color, gender, sexual preference, religion, national origin or handicap will not be a deciding factor.

Signature

Date

Signature

Date